



How to Create a Fundraising Page

1. Visit the Virtual Food Drive page at <http://www.austinfoodbank.org/how-to-help/virtual-food-drive.html>
2. Click the [Create a Virtual Food Drive](#) link or the [Create a team-based Virtual Food Drive](#).
3. Enter your fundraising goal (goals are optional) and click "Next Step."

Virtual Food Drives

Participation Options

Select one of the participation types below.

Select a Participation Type

Fundraiser **No Fee**
Fundraiser created on Nov 3, 2009 1:51:29 PM

What is your individual fundraising goal?
Your Fundraising Goal:

4. Fill in your contact information and create a username and password:

Virtual Food Drives

Registration

Please complete the registration form below

Contact Information

* = Required Fields

* Name: First Last

* Email:

Street 1:

Street 2:

City/State/ZIP: City State ZIP

Country:

Phone Number:

☒ Yes, I would like to receive e-mail from Capital Area Food Bank of Texas
Email Format:

☒ Yes, I would like to receive postal mail from Capital Area Food Bank of Texas

☒ Remember me. [What's this?](#)

☒ I would like to be emailed when a gift is made on my behalf.
Check or uncheck as you'd like

Participant Center Access Information

You will need a user name and password to access your personalized Participant Center.

* User Name: 5 to 60 characters

* Password: 5 to 20 characters

* Repeat Password:

[Previous Step](#) [Next Step](#) [Cancel](#)

- Click "Complete Registration."

Virtual Food Drives

Registration Summary

You have configured 1 registration. The current total cost is \$0.00		
Aimy Wiley friends+awiley@austinfoodbank.org Edit	Participation Type: Fundraiser Fees Due Now: \$0.00	\$0.00
Total:		\$0.00



Complete Registration **Cancel**

OUR MISSION: TO NOURISH HUNGRY PEOPLE AND LEAD THE COMMUNITY IN ENDING HUNGER.

8201 S. Congress Ave. Austin, TX 78745 Phone: 512-282-2111 Fax: 512-282-6606 Toll Free: 800-786-2616

[E-mail Us](#)

- Click "Access the Participant Center."



Virtual Food Drives



[Access the Participant Center](#)

Thanks for registering! Visit your Participant Center to set up your personal page.

Thanks for Registering

[Access the Participant Center.](#)

Transaction Summary
Total Purchase Amount: \$0.00
Fair Market Value: \$0.00

6. Click "Set up your personal page."

Overview

Your Fundraising Progress

\$0.00

I HAVE RAISED

\$500.00

MY GOAL [\(change\)](#)

0%

PERCENT

What to do next?

Set up your personal page.

Welcome to your Participant Center

You can customize your personal page and use the online tools to send emails to your friends and family asking for their support. Please bookmark this page so you can visit it often to check your progress. If you have any questions about using your Participant Center, call Aimy Wiley, Online Development Coordinator at 512-684-2532 or email awiley@austinfoodbank.org.

Recent Activity

RECRUIT	You joined Virtual Food Drives	Nov 12
RECRUIT	Louis Seube joined your team	Send a welcome message Nov 11

7. Customize your page and click "Save." Please note that your changes will not be published live until an administrator at the Food Bank approves it. This typically takes less than two business days.

Edit Your Personal Fundraising Page

Personal Page URL: ([URL Settings](#) | [View](#))
http://cafbtc.convio.net/site/TR/Events/TeamRaiser?px=1199622&pg=personal&fr_id=1030
This page is **Public**

Title

"My Name" Virtual Food Drive

Body

Verdana Font size

B I U

Your donation goes a long way. Every \$5 donation provides \$25 worth of nutritious food for hungry Central Texans.

Page Layout: Single Photo/Status block inset

Save Preview

The Preview will open in a new window but will not save your changes.

Content

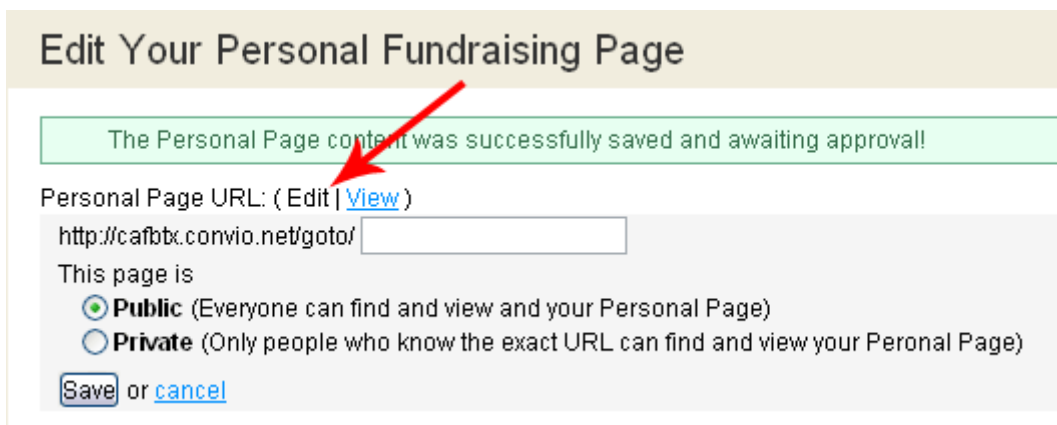
Photos/Video Components

A Member of **FEEDING AMERICA**

8201 S. Congress Ave. | Austin, TX 78745 | ph 512.282.2111 | fx 512.282.6606
800.786.2616 | austinfoodbank.org

10. To create a custom link for your page

A) Click "Edit" near the "Personal Page URL:"



Edit Your Personal Fundraising Page

The Personal Page content was successfully saved and awaiting approval!

Personal Page URL: ([Edit](#) | [View](#))

http://cafbtx.convio.net/goto/

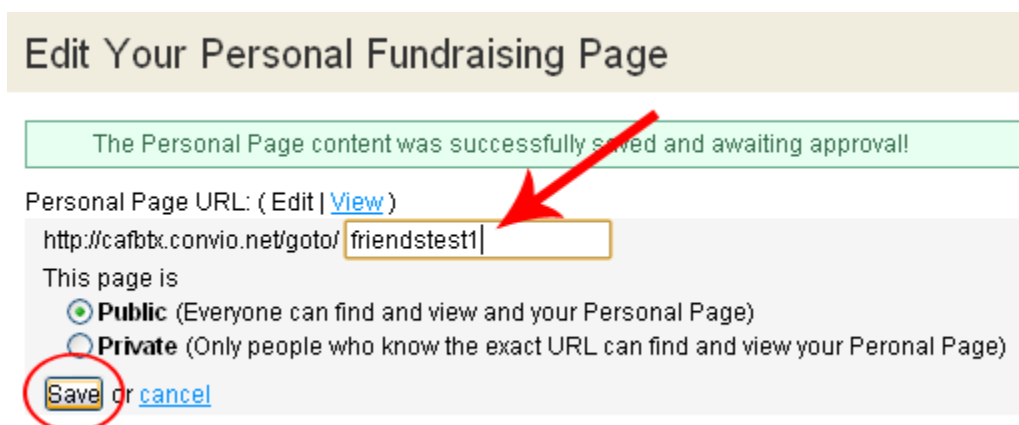
This page is

☒ **Public** (Everyone can find and view and your Personal Page)

☐ **Private** (Only people who know the exact URL can find and view your Personal Page)

[Save](#) or [cancel](#)

B) Add your link and click "Save."



Edit Your Personal Fundraising Page

The Personal Page content was successfully saved and awaiting approval!

Personal Page URL: ([Edit](#) | [View](#))

http://cafbtx.convio.net/goto/

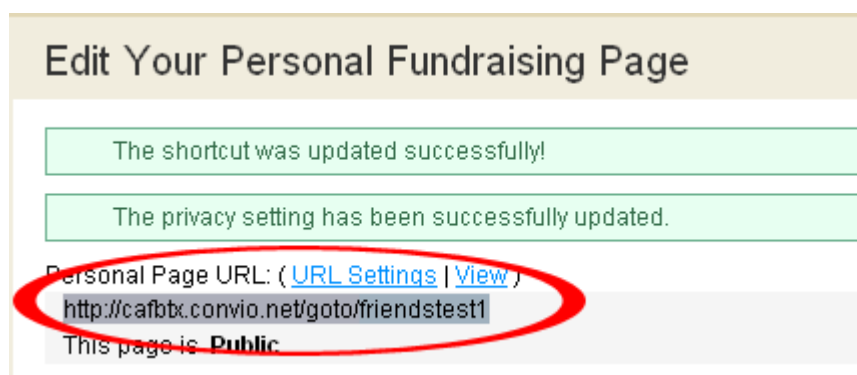
This page is

☒ **Public** (Everyone can find and view and your Personal Page)

☐ **Private** (Only people who know the exact URL can find and view your Personal Page)

[Save](#) or [cancel](#)

C) Your link is saved. This is the URL you can send to others to visit your page.



Edit Your Personal Fundraising Page

The shortcut was updated successfully!

The privacy setting has been successfully updated.

Personal Page URL: ([URL Settings](#) | [View](#))

<http://cafbtx.convio.net/goto/friendstest1>

This page is **Public**